

**BUTTE COUNTY ASSOCIATION  
OF GOVERNMENTS**



**BOARD OF DIRECTORS MEETING  
MARCH 28, 2019**

## Acronyms for Butte County Association of Governments

ACRONYM	MEANING
AB	Assembly Bill
ACOE	Army Corps of Engineers
AFR	Accident Frequency Ratio
APS	Alternative Planning Strategy
AQMD	Air Quality Management District
ARB	Air Resource Board
AVL	Automatic Vehicle Location
BCAG	Butte County Association of Governments
CALCOG	California Association Council of Governments
CARB	California Air Resource Board
CEQA	California Environmental Quality Act
CMAQ	Congestion Mitigation & Air Quality
CON	Construction
CTC	California Transportation Commission
CTIPS	California Transportation Improvement Program System
DFG	California Department of Fish and Game
DOT	Department of Transportation
EIR	Environmental Impact Report
EMFAC	Emissions Factors
EPA	Environmental Protection Agency
FHWA	Federal Highway Administration
FTA	Federal Transit Administration
FTIP	Federal Transportation Improvement Program
FY	Fiscal Year
GARVEE	Grant Anticipation Revenue Vehicle Program
GhG	Greenhouse Gas Emissions
GIC	Geographical Information Center
GIS	Geographic Information Systems
GPS	Global Positional Satellite
HCP	Habitat Conservation Plan
IIP	Interregional Improvement Program
IPG	Intermodal Planning Group
ITIP	Interregional Transportation Improvement Program
ITS	Intelligent Transportation Systems
JPA	Joint Powers Agreement
LAFCO	Local Agency Formation Commission
LTF	Local Transportation Fund
MPO	Metropolitan Planning Organization
NAAQS	National Air Quality Standards
NCCP	Natural Community Conservation Plan
NEPA	National Environmental Policy Act
NMFS	National Marine Fisheries Service (Also NOAA Fisheries)

ACRONYM	MEANING
NOAA	National Oceanic and Atmospheric Administration Fisheries (Also NMFS)
OWP	Overall Work Program
PA&ED	Project Approval & Environmental Document
PDT	Project Development Team
PEER	Permit Engineering Evaluation Report
PL	Federal Planning Funds
PPH	Passengers Per Revenue Hour
PLH	Public Lands Highway
PPM	Planning Programming & Monitoring
PPNO	Project Programming Number
PS&E	Plans, Specifications & Estimates
PSR	Project Study Report
PTMISEA	Public Transportation Modernization Improvement and Service Enhancement Account
PUC	Public Utilities Code
R/W	Right of Way
RFP	Request for Proposals
RHNA	Regional Housing Needs Allocation
RHNP	Regional Housing Needs Plan
RIP	Regional Improvement Program
RTAC	Regional Target Advisory Committee
RTIP	Regional Transportation Improvement Program
RTP	Regional Transportation Plan
RTPA	Regional Transportation Planning Agency
SACOG	Sacramento Area Council of Governments
SAFETEA-LU	Safe Accountable Flexible Efficient Transportation Equity Act: A Legacy for Users
SCEA	Sustainable Community Environmental Assessment
SCS	Sustainable Community Strategy
SDP	Strategic Deployment Plan
SHOPP	State Highway Operation Protection Program
SSTAC	Social Services Transportation Advisory Council
STA	State Transit Assistance
STIP	State Transportation Improvement Program
TAC	Transportation Advisory Committee
TAOC	Transit Administrative Oversight Committee
TCRP	Transportation Congestion Relief Program
TDA	Transportation Development Act
TE	Transportation Enhancements
TIP	Transportation Improvement Program
TPP	Transit Priority Project
TSGP	Transit Security Grant Program
USACE	United States Army Corps of Engineers
USFWS	United States Fish and Wildlife Service
UTN	Unmet Transit Needs
WE	Work Element



# BCAG BOARD OF DIRECTORS MEETING

March 28, 2019  
9:00 a.m.



## BCAG Board Room

326 Huss Drive, Suite 100  
Chico, CA 95928

### BCAG BOARD MEETING LIVE STREAM

[www.youtube.com/channel/UCHidik5N5lu0dU8NwhK3hIw](http://www.youtube.com/channel/UCHidik5N5lu0dU8NwhK3hIw)

1. Pledge of Allegiance
2. Roll Call

Members of the public may comment on any item on the agenda at the time the item is taken up by the Board of Directors. We ask that members of the public come forward to be recognized by the Chair, state your name and address for the record, and keep remarks brief.

## CONSENT AGENDA

3. Approval of Minutes from the February 28, 2019 BCAG Board of Directors Meeting (Attachment) – **Victoria**
4. Approval of Resolution 2018/2019-13 for Certifications, Assurances, and Authorized Agent for the Low Carbon Transit Operations Program (LCTOP) Application – *B-Line Mobile Ticketing Project* (Attachment) – **Sara**
5. Approval of Resolution 2018/2019-14 for Certifications, Assurances, and Authorized Agent for the Low Carbon Transit Operations Program (LCTOP) Application – *Zero-Emission Electric Bus and Charging Infrastructure Project* (Attachment) – **Sara**

ITEMS REMOVED FROM CONSENT AGENDA – *If Any*

## ITEMS FOR ACTION

6. Public Hearing to Receive Testimony on Unmet Transit Needs for the Butte Regional Transit System (Attachment) - **Jim**

## ITEMS FOR INFORMATION

7. Draft BCAG 2019/20 Overall Work Program & Budget (Attachment) – **Jon**
8. Draft Butte Regional Transit Service Plan & Budget (Attachment) – **Andy**
9. Preliminary 2019/20 Findings of Apportionment for the Transportation Development Act (TDA) Funds (Attachment) – **Julie**
10. 2019 California Transportation Commission (CTC) Town Hall Meeting Hosted by BCAG for the North State Super Region (Attachment) – **Ivan**
11. Butte Regional Conservation Plan (BRCP) Update (Attachment) – **Chris**

## ITEMS FROM THE FLOOR

12. Members of the public may present items to the BCAG Board of Directors but no action will be taken other than placement on a future agenda.

## ADJOURN TO CLOSED SESSION (**Item will be sent separately**)

13. Public Employee Annual Evaluation – (Government Code 54957)  
Executive Director

## ADJOURNMENT

14. The next meeting of the BCAG Board of Directors has been scheduled for Thursday, April 25, 2019, **at the BCAG Board Room.**

*Copies of staff reports or other written documentation relating to items of the business referred to on the agenda are on file at the office of the Butte County Association of Governments (BCAG).  
Persons with questions concerning agenda items may call BCAG at (530) 809-4616.*

***Any handouts presented by speakers are to be distributed to the Board by the Clerk of the Board.***

BUTTE COUNTY ASSOCIATION  
OF GOVERNMENTS



BOARD OF DIRECTORS MEETING  
ITEM #3

**DRAFT MEETING MINUTES  
OF THE BUTTE COUNTY  
ASSOCIATION OF GOVERNMENTS  
February 28, 2019**

The following minutes are a summary of actions taken by the Board of Directors. A digital recording of the actual meeting is available at BCAG's office located at 326 Huss Drive, Suite 150, Chico, CA.

Board Member Stone called the meeting to order at 9:03 a.m. at the BCAG Board Room, 326 Huss Drive, Suite 100, Chico CA.

**MEMBERS PRESENT**

Steve Lambert	Supervisor	District 4
Tami Ritter	Supervisor	District 3
Melissa Schuster	Board Alternate	Town of Paradise
Nathan Wilkinson	Councilmember	City of Biggs
Debra Lucero	Supervisor	District 2
Doug Teeter	Supervisor	District 5
Randall Stone	Mayor	City of Chico

**MEMBERS ABSENT**

Chuck Reynolds	Mayor	City of Oroville
Ray Borges	Councilmember	City of Gridley
Bill Connelly	Supervisor	District 1
Jody Jones	Mayor	Town of Paradise

**STAFF PRESENT**

Jon Clark	Executive Director
Andy Newsum	Deputy Director
Ivan Garcia	Transportation Programming Specialist
Brian Lasagna	Regional Analyst
Chris Devine	Planning Manager
Jim Peplow	Senior Planner
Victoria Proctor	Administrative Assistant
Julie Quinn	Chief Fiscal Officer
Sara Muse	Associate Senior Planner
Cheryl Massae	Human Resources Manager

**OTHERS PRESENT**

Linda Furr, League of Women Voters of Butte County  
Ingrid Shepline, Richardson & Associates

1. **Pledge of Allegiance**
2. **Roll Call**

## **CONSENT AGENDA**

3. Approval of Minutes from the February 28, 2019 BCAG Board of Directors Meeting

On motion by Board Member Lucero and seconded by Board Member Wilkinson the Consent Agenda was unanimously approved, with Board Alternate Schuster abstaining.

## **ITEMS FOR ACTION**

### **4: Acceptance of BCAG Fiscal Audit and TDA Audits for the Cities, Town and County for the year ending June 30, 2018**

Staff presented the Board with a brief overview of the audit conducted in November for the fiscal year ending June 30, 2018. Ingrid Shepline of Richardson & Associates was on hand to answer specific questions and provide a third-party overview of the audit findings. Audits were supplied to all board members previous to the meeting for BCAG as well as the annual TDA audits for their specific jurisdiction. There was general discussion about the audit findings.

On motion by Board Member Ritter and seconded by Board Member Lucero, the BCAG annual fiscal audit and the TDA audits prepared for the claimants for the fiscal year ending June 30, 2018 were unanimously approved.

### **5: Authorization for Executive Director to Sign Cooperative Agreement with Caltrans District 3 to Implement State Route 191 Mitigation Requirements**

Staff presented the Board with the request from Caltrans for BCAG assistance in implementing identified environmental mitigation requirements for the State Route 191 safety project completed in 2017. There was general discussion between the Board and Staff regarding why this mitigation wasn't done before project completion, and the costs entailed. Staff took the opportunity to use this mitigation as an example of how the BRCP could save time and money in situations like this in the future.

Board Member Lucero requested a copy of the cooperative agreement be sent after the meeting so that she can review the particulars. She also requested that such documents be made available to the board prior to board meetings in the future. Staff agreed and emailed the full agreement after the meeting ended.

On motion by Board Member Teeter and seconded by Board Alternate Schuster, the authorization to sign the agreement was unanimously approved.

## **ITEMS FOR INFORMATION**

### **6: 2020 Regional Transportation Plan (RTP) & Sustainable Communities Strategy (SCS) Development Schedule**

Staff informed the Board of the schedule for updating the Regional Transportation Plan and Sustainable Communities Strategy. These plans are updated every four years, as federally mandated, and are due for renewal in 2020. The Board and Staff discussed how the Camp Fire affects these numbers and the plans for the Butte County area. Staff assured the Board that these plans are constantly being updated and that these forecasts can be adjusted at later dates as more information becomes available.

There was general discussion between the Board and Staff regarding the development schedule for the 2020 RTP/SCS.

### **7: 2019 Public Participation Plan Update**

Staff informed the Board that as a result of the RTP/SCS changing, changes have to be made to the Public Participation Plan. Staff informed the Board that an open house will be scheduled for public comment, and that the PPP can be updated at any time should any additional changes need to be made.

There was general discussion between the Board and Staff regarding the nature of the changes and the ability to update them as more information becomes available post-Camp Fire.

### **8: Post Camp Fire Regional Population & Transportation Study**

Staff informed the Board that since BCAG is the state designated Regional Transportation Planning Agency and federally designated Metropolitan Planning Organization for Butte County, BCAG is responsible for developing long-term regional growth forecasts and maintaining a regional travel demand model (TDM) to assist in the preparation and analysis of regional transportation, housing, land use and air quality plans and the associated environmental documents.

Due to the devastating nature of the Camp Fire and its impact on the entire area of Butte County, Staff will be conducting a Regional Population & Transportation Study to look at regional population, housing, employment, and traffic data for pre and post Camp Fire time periods. The study will also provide several likely scenarios for the 2030 time period based on existing research, empirical data, and existing policies available at the time of the study.

There was general discussion between the Board and Staff regarding the nature of the study and how it can be used in the upcoming years to track growth and rebuilding efforts. Board Member Lucero took the opportunity to ask about the process to get funding to improve certain roads in North Chico as a result of annual flooding. Staff



## **BCAG Board of Directors Meeting – Item #3**

**March 28, 2019**

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informed her that BCAG would be happy to help in whatever capacity we can, however the request would need to come from the city directly.

### **9: 2019 California Transportation Commission (CTC) Town Hall Meeting Hosted by BCAG for the North State Super Region**

Staff informed the Board that BCAG has been selected by the California Transportation Commission to host the spring 2019 Town Hall meeting in Chico for the North State Super Region. Staff presented the Board with an invitation to join, and a draft agenda for the event, scheduled for April 10, 2019.

There was general discussion about the CTC Town Hall and schedule between the Board and Staff.

### **10: Butte Regional Transit B-Line FY 2018/19 2<sup>nd</sup> Quarter Report**

Staff presented the Board with key financial and statistical results for the BRP second quarter of the fiscal year 2018/19. Staff discussed the areas in which we were impacted by the Camp Fire in ridership since we are still using modified routes for the affected areas, schools were closed for several additional weeks during the quarter, and we provided free rides from November 14<sup>th</sup> through November 30<sup>th</sup>. Farebox ratios are still meeting TDA farebox requirements.

There was general discussion about the requirements for TDA funds and the report between the Board and Staff.

### **11: Butte Regional Transit (B-Line) Operations Proposals Update**

Staff presented the Board with an update to the RFP that has been made available to all service providers interested in providing the B-Line administration, operations and maintenance services for the contract cycle beginning July 2019. After the mandatory pre-proposal meeting, which five service providers attended, only one proposal was received in the BCAG offices prior to the deadline. That proposal was from Transdev, our current contractor.

There was general discussion between the Board and Staff about the review process for the proposal received and contract negotiations, which are expected to conclude in May 2019.

### **12: Unmet Transit Needs Public Meetings Schedule**

Staff informed the Board that as a part of an annual Unmet Transit Needs process, meetings have been scheduled for early March to solicit comments from the public

**BCAG Board of Directors Meeting – Item #3**

**March 28, 2019**

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regarding unmet needs in the county.

There was general discussion about public notifications for these meetings, as well as the general timeframe that these meetings follow on a yearly basis.

**ITEMS FROM THE FLOOR**

**13: There were no items from the floor.**

**CLOSED SESSION**

**14: Public Employee Annual Evaluation (Government Code 54957)**

Staff pulled this item from the agenda because the Executive Committee was not in attendance of the board meeting. It will be added to the March 2019 agenda.

**ADJOURNMENT**

With no further items to discuss, the BCAG Board meeting adjourned at 10:16 AM.

**Attest:**

*Jon Clark, Executive Director*

*Victoria Proctor, Board Clerk*

*Butte County Association of Governments*

BUTTE COUNTY ASSOCIATION  
OF GOVERNMENTS



BOARD OF DIRECTORS MEETING  
ITEM #4



## BCAG BOARD OF DIRECTORS

## Item #4 Consent

March 28, 2019

### **APPROVAL OF RESOLUTION 2018/2019–13 FOR THE EXECUTION OF THE CERTIFICATIONS AND ASSURANCES AND AUTHORIZED AGENT FORMS FOR THE LOW CARBON TRANSIT OPERATIONS PROGRAM (LCTOP) FOR THE B-LINE MOBILE TICKETING APPLICATION (\$200,000)**

**PREPARED BY:** Sara Muse, Associate Senior Planner

**ISSUE:** BCAG is submitting two projects for the FY 2018/19 Low Carbon Transit Operations Program (LCTOP) Allocation Request. The first application will use FY 2017/18 LCTOP funds in the amount of \$200,000 for the B-Line Mobile Ticketing application and the second application (Item 5 of this agenda) will use a combination of FY 2017/18 and FY 2018/19 LCTOP funds in the amount of \$539,399 for the Zero-emission Electric Bus and Installation of Equipment and Charging Infrastructure.

**DISCUSSION:** LCTOP is part of California Climate Investments, a statewide program that utilizes Cap-and-Trade funds to support projects that reduce greenhouse gas (GHG) emissions, strengthen the economy, improve public health and the environment – particularly in disadvantaged communities. LCTOP is administered by the California Department of Transportation (Caltrans) in coordination with the California Air Resources Board (CARB) and the State Controller's Office (SCO).

Senate Bill 862 (SB 862) established LCTOP as a noncompetitive, formulaic program, with 5% of annual auction proceeds being continually appropriated at the beginning of 2015. LCTOP funds are distributed based on prior use of State Transit Assistance (STA) funds where 50% of the funds are designated to regional entities and the other 50% for transit operators.

Eligible LCTOP projects must be expended to provide transit operating or capital assistance that meets any of the following:

1. Expenditures that directly enhance or expand transit service by supporting new or expanded bus or rail services, new or expanded water-borne transit, or expanded intermodal transit facilities, and may include equipment acquisition, fueling, and maintenance, and other costs to operate those services or facilities.
2. Operational expenditures that increase transit mode share.
3. Expenditures related to the purchase of zero-emission buses, including electric buses, and the installation of the necessary equipment and infrastructure to operate and support these zero-emission buses.

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March 28, 2019

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Senate Bill 535 (SB 535), passed in 2011, requires that programs funded from revenues in the Greenhouse Gas Reduction Fund (GGRF) result in benefits to disadvantaged communities (DAC). For transit agencies whose service areas include DAC(s) at least 50% of the total funds received must be expended on projects or services that benefit the DAC(s). There are two DACs in Butte County, one in Chapmantown and one in Thermalito.

### Active LCTOP Projects

BCAG currently has three active LCTOP projects, explained in the table below. As of February 2019, the FY 2015/16 B-Line Commuter Bus LCTOP funds were expended and close out report materials were submitted to Caltrans. The project will continue through the end of the fiscal year, using FY 2016/17 LCTOP funds.

Project Number	Allocation Year	Project Name	LCTOP Allocation	Project Description
1	FY 2016/17	B-Line Commuter Express	\$26,338	Commuter Express route with service from the Oroville DAC to Downtown Chico, CSUC, and the Chico Municipal Airport Industrial Park.
2	FY 2016/17	Free BRT Fare Days/Green Day	\$79,014	Free Fare-Day(s) on all Butte Regional Transit routes to encourage more people to use public transportation systems and increase ridership
3	FY 2017/18	Chico to Sacramento Commuter Bus Service	\$294,816	The Chico to Sacramento Commuter Bus Service which will provide service within the DAC and Low-Income Communities of Butte County to Sacramento and locations in-between

BCAG will not be pursuing the implementation of the FY 2017/18 Chico to Sacramento Commuter Bus Service as a result of not being awarded funds for the FY 2017/18 Transit and Intercity Rail Capital Program (TIRCP). Therefore, \$294,816 in FY 2017/18 LCTOP funds, plus \$1,004 in earned interest, for a total of \$295,820, are available to be reassigned to another LCTOP application. Any reassigned funds must be expended within the time limits of the original allocation of funds.

### FY 2018/19 LCTOP Allocation Request

BCAG will use \$200,000 in FY 2017/18 LCTOP funds for an allocation request for the B-Line Mobile Ticketing Application (app). The app will allow B-Line passengers to purchase tickets and passes on their smartphones and activate tickets once on the bus. BCAG will promote the app through bus ads, social media, press releases, and TV

commercials. If awarded, the FY 2017/18 funds would be available for three (3) fiscal years (until June 30, 2021).

Item 5 of this agenda is the approval of Resolution 2018/2019 - #14 approving a second LCTOP allocation request for the Zero-emission Electric Bus and Installation of Equipment and Charging Infrastructure (\$539,399) project. Both projects would benefit the DACs and low-income communities in Butte County.

**STAFF RECOMMENDATION:** Staff requests the BCAG Board of Directors adopt Resolution No. 2018/2019 – #13 for the execution of the certifications and assurances and authorized agent forms for the Low Carbon Transit Operations Program (LCTOP) for the B-Line Mobile Ticketing Application (\$200,000).

Key Staff:     Jon Clark, Executive Director  
                  Julie Quinn, Chief Fiscal Officer  
                  Andy Newsum, Deputy Director  
                  Jim Peplow, Senior Planner  
                  Sara Muse, Associate Senior Planner  
                  Brian Lasagna, Regional Analyst



**BUTTE COUNTY ASSOCIATION OF GOVERNMENTS  
RESOLUTION NO 2018/2019-13**



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**RESOLUTION OF THE BUTTE COUNTY ASSOCIATION OF GOVERNMENTS  
AUTHORIZING THE EXECUTION OF THE CERTIFICATIONS AND ASSURANCES  
AND AUTHORIZED AGENT FORMS FOR THE LOW CARBON TRANSIT  
OPERATIONS PROGRAM (LCTOP) FOR THE B-LINE MOBILE TICKETING  
APPLICATION (\$200,000)**

**WHEREAS**, the Butte County Association of Governments is an eligible project sponsor and may receive state funding from the Low Carbon Transit Operations Program (LCTOP) for transit projects; and

**WHEREAS**, the statutes related to state-funded transit projects require a local or regional implementing agency to abide by various regulations; and

**WHEREAS**, Senate Bill 862 (2014) named the Department of Transportation (Department) as the administrative agency for the LCTOP; and

**WHEREAS**, the Department has development guidelines for the purpose of administering and distributing LCTOP funds to eligible project sponsors (local agencies); and

**WHEREAS**, the Butte County Association of Governments wishes to delegate authorization to execute these documents and any amendments to Jon Clark, Executive Director; and

**WHEREAS**, the Butte County Association of Governments wishes to implement the following LCTOP project, listed above,

**NOW THEREFORE BE IT RESOLVED** by the Board of Directors of the Butte County Association of Governments that the fund recipient agrees to comply with all conditions and requirements set forth in the Certification and Assurances and the Authorized Agent documents and applicable statutes, regulations and guidelines for all LCTOP funded transit projects.

**BE IT FURTHER RESOLVED** that Jon Clark, Executive Director, be authorized to execute all requirement documents of the LCTOP program and any Amendments thereto with the California Department of Transportation.

**NOW THEREFORE BE IT RESOLVED** by the Board of Directors of the Butte County Association of Governments that it hereby authorizes the submittal of the following project nomination and allocation request to the Department in FY 2018/2019 LCTOP funds:

Project Name: B-Line Mobile Ticketing Application

Amount of LCTOP funds requested: \$200,000 in FY 2017/18 LCTOP funds

Short description of project: BCAG is implementing the Mobile Ticketing Application (app) to assist B-Line passengers buy tickets and passes, anywhere on their smartphones, and activate tickets once on the bus.

Benefit to a Priority Populations: The project will make it easier for low-income and disadvantaged residents to purchase fares on their smartphones instead of driving to locations where fares are sold. The project will also improve system reliability with decreased boarding times.

Contributing Sponsors (if applicable): N/A.

**PASSED AND ADOPTED**

AYES:

NOES:

ABSENT:

ABSTAIN:

**APPROVED:**

\_\_\_\_\_  
BILL CONNELLY, CHAIR  
BUTTE COUNTY ASSOCIATION OF GOVERNMENTS

**ATTEST:**

\_\_\_\_\_  
JON A. CLARK, EXECUTIVE DIRECTOR  
BUTTE COUNTY ASSOCIATION OF GOVERNMENTS



BUTTE COUNTY ASSOCIATION  
OF GOVERNMENTS



BOARD OF DIRECTORS MEETING  
ITEM #5



## BCAG BOARD OF DIRECTORS

## Item #5 Consent

March 28, 2019

**APPROVAL OF RESOLUTION 2018/2019–14 FOR THE EXECUTION OF THE CERTIFICATIONS AND ASSURANCES AND AUTHORIZED AGENT FORMS FOR THE LOW CARBON TRANSIT OPERATIONS PROGRAM (LCTOP) FOR THE ZERO-EMISSION ELECTRIC BUS AND INSTALLATION OF EQUIPMENT AND CHARGING INFRASTRUCTURE (\$539,399).**

**PREPARED BY:** Sara Muse, Associate Senior Planner

**ISSUE:** BCAG is submitting two projects for the FY 2018/19 Low Carbon Transit Operations Program (LCTOP) Allocation Request. The first application will use FY 2017/18 LCTOP funds in the amount of \$200,000 for the B-Line Mobile Ticketing application (Item 4 of this agenda) and the second application will use a combination of FY 2017/18 and FY 2018/19 LCTOP funds in the amount of \$539,399 for the Zero-emission Electric Bus and Installation of Equipment and Charging Infrastructure.

### **DISCUSSION:**

In January 2019, the FY 2018/19 LCTOP allocation amounts for eligible agencies were released. There was a total of \$147 million for allocation, \$443,579 available to BCAG. BCAG will use \$95,820 in FY 2017/18 LCTOP funds and \$443,579 in FY 2018/19 LCTOP funds for an allocation request for the Zero-emission Electric Bus and Installation of Equipment and Charging Infrastructure (\$539,399) project. The zero-emission electric bus will service the disadvantaged community of Chico on Routes 14/15. This project is the first step to implementing the California Air Resources Board's (CARB) Innovative Clean Transit Regulation for public transit agencies to transition to 100 percent zero-emission bus fleets by 2040. If awarded, the FY 2017/18 funds would be available for three (3) fiscal years (until June 30, 2021) and FY 2018/19 available for four (4) fiscal years (until June 30, 2022).

**STAFF RECOMMENDATION:** Staff requests the BCAG Board of Directors adopt Resolution No. 2018/2019–14 for the execution of the certifications and assurances and authorized agent forms for the Low Carbon Transit Operations Program (LCTOP) for the Zero-emission Electric Bus and Installation of Equipment and Charging Infrastructure (\$539,399).

**BCAG Board of Directors Item #5**

**March 28, 2019**

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Key Staff:     Jon Clark, Executive Director  
                  Julie Quinn, Chief Fiscal Officer  
                  Andy Newsum, Deputy Director  
                  Jim Peplow, Senior Planner  
                  Sara Muse, Associate Senior Planner  
                  Brian Lasagna, Regional Analyst



**BUTTE COUNTY ASSOCIATION OF GOVERNMENTS  
RESOLUTION NO 2018/2019-14**



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**RESOLUTION OF THE BUTTE COUNTY ASSOCIATION OF GOVERNMENTS  
AUTHORIZING THE EXECUTION OF THE CERTIFICATIONS AND ASSURANCES  
AND AUTHORIZED AGENT FORMS FOR THE LOW CARBON TRANSIT  
OPERATIONS PROGRAM (LCTOP) FOR THE ZERO-EMISSION ELECTRIC BUS  
AND INSTALLATION OF EQUIPMENT AND CHARGING INFRASTRUCTURE  
(\$539,399)**

**WHEREAS**, the Butte County Association of Governments is an eligible project sponsor and may receive state funding from the Low Carbon Transit Operations Program (LCTOP) for transit projects; and

**WHEREAS**, the statutes related to state-funded transit projects require a local or regional implementing agency to abide by various regulations; and

**WHEREAS**, Senate Bill 862 (2014) named the Department of Transportation (Department) as the administrative agency for the LCTOP; and

**WHEREAS**, the Department has development guidelines for the purpose of administering and distributing LCTOP funds to eligible project sponsors (local agencies); and

**WHEREAS**, the Butte County Association of Governments wishes to delegate authorization to execute these documents and any amendments to Jon Clark, Executive Director; and

**WHEREAS**, the Butte County Association of Governments wishes to implement the following LCTOP project, listed above,

**NOW THEREFORE BE IT RESOLVED** by the Board of Directors of the Butte County Association of Governments that the fund recipient agrees to comply with all conditions and requirements set forth in the Certification and Assurances and the Authorized Agent documents and applicable statutes, regulations and guidelines for all LCTOP funded transit projects.

**BE IT FURTHER RESOLVED** that Jon Clark, Executive Director, be authorized to execute all requirement documents of the LCTOP program and any Amendments thereto with the California Department of Transportation.

**NOW THEREFORE BE IT RESOLVED** by the Board of Directors of the Butte County Association of Governments that it hereby authorizes the submittal of the following project nomination and allocation request to the Department in FY 2018/2019 LCTOP funds:

Project Name: Zero-Emission Electric Bus and Installation of Equipment and Charging Infrastructure

Amount of LCTOP funds requested: \$95,820 in FY 2017/18 and \$443,579 FY 2018/19 funds (total request of \$539,399)

Short description of project: BCAG is replacing one diesel bus with one zero-emission electric bus and applicable equipment/charging infrastructure to begin the transition to an all-electric fleet.

Benefit to a Priority Populations: The zero-emission electric bus will service the disadvantaged community of Chico on Routes 14/15. The bus will significantly reduce Greenhouse Gas Emissions, noise, and improve system reliability.

Contributing Sponsors (if applicable): N/A.

**PASSED AND ADOPTED**

AYES:

NOES:

ABSENT:

ABSTAIN:

**APPROVED:**

\_\_\_\_\_  
BILL CONNELLY, CHAIR  
BUTTE COUNTY ASSOCIATION OF GOVERNMENTS

**ATTEST:**

\_\_\_\_\_  
JON A. CLARK, EXECUTIVE DIRECTOR  
BUTTE COUNTY ASSOCIATION OF GOVERNMENTS

BUTTE COUNTY ASSOCIATION  
OF GOVERNMENTS



BOARD OF DIRECTORS MEETING  
ITEM #6



## BCAG BOARD OF DIRECTORS

## Item #6 Action

March 28, 2018

### **PUBLIC HEARING TO RECEIVE TESTIMONY ON UNMET TRANSIT NEEDS FOR THE BUTTE REGIONAL TRANSIT SYSTEM**

**PREPARED BY:** Jim Peplow, Senior Planner

**ISSUE:** As the administrator of Transportation Development Act (TDA) funds for Butte County, BCAG is charged with performing the annual Unmet Transit Needs (UTN) process. This process requires at least one public hearing for the purpose of soliciting comments on unmet transit needs that may exist within the jurisdictions.

**DISCUSSION:** In Butte County the UTN process entails a comprehensive public outreach program and series of open house style meetings throughout the county, culminating with a public hearing before the BCAG Board of Directors to obtain testimony on perceived unmet transit needs that may be reasonable to meet. The purpose of this process is to ensure all unmet transit needs that are reasonable to meet are met before funds are expended for non-transit uses, such as streets and roads.

Once the testimony is obtained, it is analyzed to determine if there are any transit needs that meet the adopted definitions of "Unmet Transit Need" and "Reasonable to Meet." This analysis report, called the Transit Needs Assessment, is reviewed by the Social Services Transportation Advisory Council (SSTAC), which provides a recommendation for Unmet Transit Needs Findings to the BCAG Board of Directors. If the Board determines there are unmet transit needs that are reasonable to meet, the affected jurisdiction must satisfy those needs before any TDA funds may be expended for non-transit purposes.

Open house meetings were held the first week of March in Oroville, Gridley and Chico to obtain comments. It was noted that all comments received, whether in person or by another form, receive equal consideration when being analyzed. These meetings, along with this final public hearing, were promoted in local newspapers, on the buses and on the Internet. If someone was unable to attend a meeting, they were encouraged to submit their comments by phone, email, or comment card. Comment cards were available on all transit vehicles.

**STAFF RECOMMENDATION:** Staff recommends the Board open the public hearing to obtain testimony on any unmet transit needs that may exist.

Key staff: Jim Peplow, Senior Planner  
Cheryl Massae, Human Resources Manager

BUTTE COUNTY ASSOCIATION  
OF GOVERNMENTS



BOARD OF DIRECTORS MEETING  
ITEM #7





## BCAG BOARD OF DIRECTORS

## Item #7 Information

March 28, 2019

### DRAFT 2019/20 BCAG OVERALL WORK PROGRAM & BUDGET

**PREPARED BY:** Jon Clark, Executive Director

**ISSUE:** As the designated Regional Transportation Planning Agency (RTPA) and Metropolitan Planning Organization (MPO) for Butte County, BCAG is required to prepare an annual Overall Work Program & Budget to identify State, Federal and local transportation planning responsibilities to be undertaken for the coming fiscal year.

**DISCUSSION:** The Executive Director has prepared a Draft 2019/20 Overall Work Program (OWP) & Budget, this memo outlines the proposed work elements and revenues/expenditures included in the draft OWP. A full copy of the Draft 2019/20 OWP & Budget is posted on the BCAG website and has been submitted to the Federal Highway Administration (FHWA), Caltrans and the Federal Transit Administration (FTA) for their review and comments. ***A copy of the Draft 2019/20 Overall Work Program & Budget may be viewed at this link:*** <http://www.bcag.org/documents/planning/OWP/2019-20%20OWP/2019-20%20DRAFT%20OWP.pdf>

The Draft 2019/20 OWP & Budget identifies twenty-nine specific work elements that address state and federal planning requirements, regional transportation planning needs, capital projects and administration for Butte Regional Transit. Below is a list of Work Elements included in the Draft 2019/20 OWP:

### REGIONAL TRANSPORTATION PLANNING & PROGRAMMING WORK ELEMENTS

- 20-999 2019/20 Indirect Costs
- 20-100 Administration of the 2019/20 Overall Work Program & Budget
- 20-101 Intergovernmental Coordination & Information Distribution
- 20-102 Regional Transportation Model
- 20-103 Regional Geographic Information System (GIS) Coordination
- 20-104 Regional Transportation-Air Quality Planning
- 20-105 2019 Federal Transportation Improvement Program (FTIP)
- 20-106 2020 Regional Transportation Improvement Program (RTIP)
- 20-107 2020 Regional Transportation Plan (RTP) & Sustainable Communities Strategy (SCS)
- 20-109 Census Affiliate Data Center Administration
- 20-110 Intelligent Transportation System – Regional Architecture Maintenance
- 20-114 Butte Regional Conservation Plan (BRCP)
- 20-120 Regional Performance Measures for Planning & Programming
- 20-121 SB1 Sustainable Transportation Planning 2017-18
- 20-122 SB1 Sustainable Transportation Planning 2018-19
- 20-123 SB1 Sustainable Transportation Planning 2019-20
- 20-124 Regional Climate Adaptation Plan

**REGIONAL CAPITAL PROJECT DEVELOPMENT & MANAGEMENT WORK ELEMENTS**

- 20-212 Singer Creek Mitigation & Monitoring
- 20-213 Butte Regional Transit Operations Facility Maintenance
- 20-216 State Route 191 Mitigation Implementation

**TRANSPORTATION DEVELOPMENT ACT (TDA) ADMINISTRATION & BUTTE REGIONAL TRANSIT ADMINISTRATION & PLANNING WORK ELEMENTS**

- 20-300 Transportation Development Act Administration
- 20-301 Public Transit Systems Planning & Coordination
- 20-302 Butte Regional Transit Administration & Operations
- 20-303 Americans with Disabilities Act (ADA) Certification Program
- 20-306 ADA Bus Stop Compliance & Transition Plan
- 20-308 Zero Emission Electric Bus Rollout Plan

**DRAFT BUDGET**

The draft budget for implementing the Draft 2019/20 Overall Work Program is projected to be approximately **\$4,504,285**, the draft revenues and expenditures are as follows:

**EXPENDITURES**

Salaries & Benefits	= \$ 1,596,345
Services, Supplies & Other Expenditures	= \$ 411,440
Professional Services Contracts	= \$ <u>2,496,500</u>

**TOTAL EXPENDITURES** **\$ 4,504,285**

**REVENUES**

Federal Highway Administration Planning (FHWA PL)	= \$ 1,196,199
Federal Transit Administration 5303 Funds	= \$ 64,810
SB 1 Planning Grant 2017-18	= \$ 12,836
SB 1 Planning Grant 2018-19	= \$ 150,000
SB 1 Planning Grant 2019-20	= \$ 34,742
Caltrans Grant – Adaptation Planning	= \$ 159,246
TDA Administration	= \$ 92,531
TDA Planning	= \$ 527,802
New Market Tax Credit – Interest Income	= \$ 165,000
RIP/IIP - STIP Funds	= \$ 1,148,279
FTA 5339 Discretionary Grant	= \$ 60,000
Butte Regional Transit - Operations	= \$ 589,243
US Fish & Wildlife Section 6	= \$ <u>47,000</u>

**TOTAL REVENUES** **\$ 4,575,688**

**PROPOSED STAFF FOR 2019/20**

BCAG currently has a staff of twelve (10) full-time and (2) part time employees. During the 2019/20 FY the Executive Director does not propose to add any additional staff.

**Review with Federal Highway Administration – Federal Transit Administration – Caltrans**

The review and approval process for BCAG's 2019/20 Overall Work Program & Budget includes not only the BCAG Board of Directors approval, but the review and approval of the California Department of Transportation (Caltrans), the Federal Highway Administration (FHWA) and the Federal Transit Administration (FTA).

BCAG met with our State and Federal planning partners in January 2019 to review the preliminary outline of the 2019/20 OWP & Budget, and to review progress on the current 2018/19 OWP. Overall, BCAG received a positive review of the proposed 2019/20 OWP outline and budget. BCAG staff may have a follow-up meeting with Caltrans, FHWA and FTA to review the final Draft OWP & Budget in April, if it is necessary.

**SUMMARY**

BCAG's Draft 2019/20 Overall Work Program & Budget concentrates on the completion of required state and federal planning that is necessary to ensure continued funding for the region's transportation projects and programs.

BCAG staff will present a final 2019/20 Overall Work Program & Budget to the BCAG Board of Directors at the May 28<sup>th</sup> meeting for adoption.

**STAFF RECOMMENDATION:** This item is presented for information, discussion and comments.

Key Staff: Jon Clark, Executive Director  
Julie Quinn, Chief Fiscal Officer  
Andy Newsum, Deputy Director

BUTTE COUNTY ASSOCIATION  
OF GOVERNMENTS



BOARD OF DIRECTORS MEETING  
ITEM #8



## BCAG BOARD OF DIRECTORS

## Item #8 Information

March 28, 2019

### BUTTE REGIONAL TRANSIT (B-LINE) DRAFT 2019/20 BUDGET AND SERVICE PLAN OUTLINE

**PREPARED BY:** Andy Newsum, Deputy Director

**ISSUE:** BCAG is responsible for the preparation of the Annual Service Plan and Budget for Butte Regional Transit (B-Line) which will be scheduled for adoption at the May BCAG Board of Directors meeting.

**DISCUSSION:** Attached for the Board of Directors review and comment is a copy of the Draft 2019/20 Butte Regional Transit Budget and Service Plan Outline. **A complete copy can be viewed here:** <http://www.blinetransit.com/documents/DRAFT%202019-20%20B-Line%20Annual%20Service%20PlanBOD.pdf>

Staff met with the Transit Administrative Oversight Committee (TAOC) on March 1, 2019 to review the Draft Budget for the coming fiscal year. The Committee provided staff with comments to which staff responded during the meeting. Over the next month, staff will continue to work with the TAOC to finalize the proposed FY2019/20 Budget. The final FY2019/20 Annual Service Plan and Budget will be presented to the BCAG Board of Directors for adoption at the May 2019 meeting.

In summary, the 2019-20 Proposed Draft Budget identifies a total operating budget of **\$10,238,683**, including contingency, for both Fixed Route service and Paratransit service in the urban and rural areas of Butte County. The 2019-20 budget is \$21,555 less than prior year in total dollars, a decrease of .2%. The increase to the transit services estimated contract rate for the year is 12.2%.

The following items are major expenditure changes from the 2018/19 Budget:

- Increase of \$6,873 in communications and software licenses for increasing rates.
- Increase of \$19,893 for increasing insurance rates.
- A new Transdev contract is being negotiated. The assumed rate for this budget is \$68.55 per service hour, an increase over prior year of 12.2%. This rate is higher due to increased operator costs spread over reduced service hours. **Further discussion and negotiations with Transdev will follow.**
- Increase in fixed route Purchased Transportation of 8.8% is less than Transdev contract increase due to a 10.4% reduction in budgeted fixed route service.
- Decrease of paratransit Purchased Transportation cost due to 52% reduction of service hours to the rural paratransit system. The reduction in rural paratransit service hours offsets the increased cost of increased Transdev rate.
- Increase in fuel for increased CNG cost due to elimination of PGE credits.

## BCAG Board of Directors Item #8

March 28, 2019

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- Decrease of \$26,873 in BRT Facility Operations and Maintenance for additional reductions of cost due to solar installation.

Funding for the Transit service is provided from three major categories: farebox ticket sales, Federal Transit Administration (FTA) and other state grants, and California Transportation Development Act (TDA) funds.

Farebox revenue must meet the required ratio by service category, which ranges from 10-20%. Fare revenue in the draft budget covers 16.1% of overall costs. Though expenditures are nearly the same as last year, the reduction of service hours puts a strain on meeting farebox ratios, especially within the rural systems. In order to meet the proposed budget fare revenue, a fare increase on fixed route service will need to be considered, with a possible increase for paratransit as well. Staff reviews the potential need for fare increases every three years at a minimum. Last year, the paratransit fare was deemed to require an increase after the three-year period, but fixed route fares were not increased. Further analysis and review with the board and public will follow.

Annual FTA grants are awarded to transit recipients during the operating year, thus budgeted federal funding is based on prior year amounts adjusted for any known changes. Federal/Other funding covers 33.0% of the proposed budget, a 10.5% increase over prior year funding. This increase is largely due to increased FTA apportionments.

TDA funding makes up the remainder of the transit funding with 50.9%. TDA funds include State Transit Assistance (STA) funding and Local Transportation Funding (LTF), which comes from a ¼ cent of state sales tax revenue. Normally these revenues are distributed to the jurisdictions based on population and then transit services are paid to BRT based on the current funding formula; however, in the current budget, staff is recommending that transit services be paid off the top and the remainder of funding be distributed to the jurisdictions. Funding transit off the top has been recommended by TDA triennial performance audits for several years, but there was not the overall desire of the jurisdictions to do so. In the aftermath of the Camp Fire, BCAG has had difficulty in properly assessing the funding formula, as population, service area, and ridership has been significantly altered. Staff discussed the funding of transit off the top with the TAOC in February, and the Committee agreed that this would be a good year to make this recommended change, and all were in favor at that meeting.

No major capital outlay is budgeted for 2018/19.

**STAFF RECOMMENDATION:** This item is presented for review and comments.

Staff will continue to work with the TAOC over the next month to finalize the 2019/20 B-Line Service Plan & Budget and will present a final budget to the BCAG Board of Directors at the May 24<sup>th</sup> meeting.

Key Staff: Julie Quinn, Chief Fiscal Officer  
Jon Clark, Executive Director  
Andy Newsum, Deputy Director

FISCAL YEAR 2019/20							
OPERATING BUDGET							
	2017/18 APPROVED BUDGET	2017/18 ACTUAL ANNUAL	2018/19 APPROVED BUDGET	2019/20 PROPOSED BUDGET	Difference	% CHANGE	
<b>OPERATING EXPENSES</b>							
ADMINISTRATION							
Printing and signage	\$ 50,000	\$ 27,866	\$ 38,000	\$ 38,000	\$ -	0.0%	
Training and travel	4,000	8,476	6,000	6,000	-	0.0%	
Public Outreach	50,000	47,965	50,000	50,000	-	0.0%	
Software License/Maintenance	125,329	126,071	119,329	124,329	5,000	4.2%	
Paratransit ADA Certification	35,000	36,739	47,000	47,000	-	0.0%	
Support Services	367,000	375,468	417,000	417,000	-	0.0%	
<b>TOTAL ADMINISTRATION</b>	<b>\$ 631,329</b>	<b>\$ 622,585</b>	<b>\$ 677,329</b>	<b>\$ 682,329</b>	<b>\$ 5,000</b>	<b>0.7%</b>	
OPERATIONS AND MAINTENANCE							
Communication	\$ 51,350	\$ 49,957	\$ 42,227	\$ 44,100	\$ 1,873	4.4%	
Fleet Insurance	375,051	384,266	369,072	388,965	19,893	5.4%	
Maintenance - Vehicle	180,000	91,613	160,000	160,000	-	0.0%	
Maintenance - Equipment	25,000	36,115	25,000	25,000	-	0.0%	
Purchased Transportation-Fixed Route	4,195,381	4,273,503	4,392,162	4,779,132	386,970	8.8%	
Purchased Transportation-Paratransit	3,076,343	2,767,153	2,994,390	2,536,187	(458,203)	-15.3%	
Fuel	1,060,000	950,190	1,060,000	1,110,000	50,000	4.7%	
Transit Center Maintenance- Chico/Oroville	83,000	85,523	83,000	83,000	-	0.0%	
Transit Kiosk Lease- Chico	18,000	16,020	18,000	18,000	-	0.0%	
Ops Facility Lease- to BRTC	30,000	30,000	30,000	30,000	-	0.0%	
BRT Facility Operations/Maintenance	343,346	335,322	307,470	280,597	(26,873)	-8.7%	
<b>TOTAL OPS AND MAINTENANCE</b>	<b>\$ 9,437,471</b>	<b>\$ 9,019,662</b>	<b>\$ 9,481,321</b>	<b>\$ 9,454,980</b>	<b>\$ (26,341)</b>	<b>-0.3%</b>	
<b>SUB-TOTAL OPERATING EXPENSES</b>	<b>\$ 10,068,800</b>	<b>\$ 9,642,247</b>	<b>\$ 10,158,650</b>	<b>\$ 10,137,309</b>	<b>\$ (21,341)</b>	<b>-0.2%</b>	
<b>APPROPRIATION FOR CONTINGENCIES</b>	<b>\$ 100,687</b>	<b>\$ -</b>	<b>\$ 101,588</b>	<b>\$ 101,374</b>	<b>\$ (214)</b>	<b>-0.2%</b>	
<b>TOTAL OPERATING REQUIREMENTS</b>	<b>\$ 10,169,487</b>	<b>\$ 9,642,247</b>	<b>\$ 10,260,238</b>	<b>\$ 10,238,683</b>	<b>\$ (21,555)</b>	<b>-0.2%</b>	
OPERATING REVENUES							
Fixed Route Passenger Fares	\$ 1,280,732	\$ 1,263,076	\$ 1,261,796	\$ 1,335,563	\$ 73,767	5.8%	
Paratransit Fares	368,675	377,085	364,076	314,015	(50,061)	-13.8%	
<b>TOTAL OPERATING REVENUE</b>	<b>\$ 1,649,407</b>	<b>\$ 1,640,161</b>	<b>\$ 1,625,872</b>	<b>\$ 1,649,578</b>	<b>\$ 23,706</b>	<b>1.5%</b>	
NON-OPERATING REVENUE							
<b>TDA LOCAL SUPPORT</b>	<b>\$ 5,263,867</b>	<b>\$ 4,869,149</b>	<b>\$ 5,574,516</b>	<b>\$ 5,207,738</b>	<b>\$ (366,778)</b>	<b>-6.6%</b>	
<b>FEDERAL/OTHER</b>	<b>\$ 3,256,213</b>	<b>\$ 3,132,937</b>	<b>\$ 3,059,850</b>	<b>\$ 3,381,367</b>	<b>\$ 321,517</b>	<b>10.5%</b>	
<b>TOTAL REVENUES</b>	<b>\$ 10,169,487</b>	<b>\$ 9,642,247</b>	<b>\$ 10,260,238</b>	<b>\$ 10,238,683</b>	<b>\$ (21,555)</b>	<b>-0.2%</b>	

BUTTE COUNTY ASSOCIATION  
OF GOVERNMENTS



BOARD OF DIRECTORS MEETING  
ITEM #9





## BCAG BOARD OF DIRECTORS

## Item #9 Information

March 28, 2019

### **PRELIMINARY 2019/20 FINDINGS OF APPORTIONMENT FOR THE TRANSPORTATION DEVELOPMENT ACT (TDA) FUNDS**

**PREPARED BY:** Julie Quinn, Chief Fiscal Officer

**ISSUE:** Staff has prepared preliminary 2019/20 Transportation Development Act (TDA) apportionments for board review. Final TDA apportionments will be brought to the Board for approval in April for use in the annual TDA claim process.

**DISCUSSION:** The TDA provides two funding sources: Local Transportation Funds (LTF) and State Transit Assistance (STA). Revenues of the LTF are derived from a ¼ cent of general sales tax collected statewide and revenues of the STA are derived from the statewide sales tax on diesel fuel. The STA provides funding for allocation to local transit service for operations and capital associated with local mass transportation programs. The LTF funds a wide variety of transportation programs, including planning and programming activities, pedestrian and bicycle facilities, public transportation and bus and rail projects. Providing certain conditions are met, counties with a population under 500,000 may also use the LTF for local streets and roads construction and maintenance.

The apportionment of the Local Transportation Funds (LTF) is based on the Butte County Auditor's estimate of sales tax revenues for the upcoming year, plus or minus any available fund balance. The State Transit Assistance (STA) apportionment is based on the adopted state budget. As the administrator of the Transportation Development Act (TDA) for Butte County, BCAG is responsible for allocation of these two funds to local claimants in support of public transit and regional transportation plans.

Historically, apportionments to the jurisdictions have been based on population, after certain TDA administrative and planning portions are designated. Once a jurisdiction received their TDA apportionment, they paid their transit obligation from this funding. Transit obligations were based on a funding formula, considering a combination of population, service, and ridership. In the wake of the Camp Fire, the criteria on which the transit obligations were based have been significantly altered and in some cases as yet undeterminable. For this reason, BCAG staff, along with the TAOC, recommends that the BRT B-Line transit operations and capital reserves be taken off the top, prior to apportionment.

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**March 28, 2019**

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This method would not be without precedent. It is the common method used by other state transportation agencies and it has been a recommendation of our TDA performance audits in prior years. In addition, the legislative intent of the TDA is to provide funding for transit development, thus it is consistent to make transit the priority for this funding.

The 2019/20 preliminary apportionment to the cities, town and county is based on January 1, 2018 population figures from the State Department of Finance. These estimates are released each year on May 1. BCAG anticipates that the January 1, 2019 population estimate will show a significant reduction for Paradise. For this reason, BCAG staff and the TAOC, are also requesting a one-time use of the January 1, 2018 population figures, so that Paradise can partake in one final allocation of funds to be used in future streets & roads projects.

TDA apportionments will be allocated to and claimed by jurisdictions based on the priorities identified in the TDA regulations. TDA claims made by the jurisdictions on the 2019/20 apportionments will be presented to the board in the following month(s).

STA apportionments from the State Controller's Office are restricted to transit use, therefore the only two claimants for these funds are Butte Regional Transit and the Gridley Flyer. BRT current apportionment includes a total of STA and LTF of \$6,407,737 in funding for Butte Regional Transit, as an operator. This includes the draft B-Line operating funding of \$5,207,737, \$800,000 for funding of future bus replacements and \$400,000 for BRT general purpose capital reserve.

Revised apportionments may be issued later in the year to consider the difference between anticipated and actual revenues or expenditures.

Attached is the Preliminary Findings of Apportionment for the Local Transportation Funds and State Transit Assistance for fiscal year 2019/20.

**STAFF RECOMMENDATION:** This item is for information only. Final TDA apportionments will be broad before the Board for approval in the April 2019 meeting.

Key Staff: Iván García, Programming Manager  
Julie Quinn, Chief Fiscal Officer  
Jon Clark, Executive Director

**STATE TRANSIT ASSISTANCE FUND (STA)  
and  
LOCAL TRANSPORTATION FUND (LTF)  
Fiscal Year 2019/20  
Preliminary Findings of Apportionment**

3/28/2019

**STA - Total Funds = \$ 2,330,517**

Jurisdiction	PUC 99313	PUC 99314	2019/20 Allocation
<b>BUTTE REGIONAL TRANSIT</b>	\$ 2,122,590	\$ 120,509	\$ 2,243,099
BUTTE CO			\$ -
BIGGS			\$ -
CHICO			\$ -
GRIDLEY FLYER	\$ 86,000	\$ 1,418	\$ 87,418
OROVILLE			\$ -
PARADISE			\$ -
<b>TOTAL</b>	<b>2,208,590</b>	<b>\$ 121,927</b>	<b>\$ 2,330,517</b>

STA Source: Estimate of State Controller's Office January 31, 2019

Population Estimate Source: Department of Finance Report E-1 for Jan 1, 2018

**LTF - Total Funds = \$ 9,233,151**

Jurisdiction	Population	Pop %	2019/20 Allocation
	<b>0</b>		
BCAG/Admin	N/A	N/A	\$ 550,000
BC AUDITOR/Admin	N/A	N/A	\$ 10,000
BUTTE REGIONAL TRANSIT	N/A	N/A	\$ 4,164,638
BUTTE CO	81,707	35.90%	\$ 1,618,379
BIGGS	1,913	0.84%	\$ 37,891
CHICO	92,348	40.57%	\$ 1,829,147
GRIDLEY	6,937	3.05%	\$ 137,402
OROVILLE	18,144	7.97%	\$ 359,380
PARADISE	26,572	11.67%	\$ 526,314
<b>TOTAL</b>	<b>227,621</b>	<b>100.00%</b>	<b>\$9,233,151</b>

LTF Source: Butte County Auditor's Office estimate for FY 19/20 plus \$200,000 Fund Balance

**FY 19-20 Agency Apportionments for STA and LTF**

AGENCY	STA	LTF	TOTAL
BCAG		\$ 550,000	\$ 550,000
AUDITOR		\$ 10,000	\$ 10,000
BUTTE REGIONAL TRANSIT	\$ 2,243,099	\$ 4,164,638	\$ 6,407,737
BUTTE CO	\$ -	\$ 1,618,379	\$ 1,618,379
BIGGS	\$ -	\$ 37,891	\$ 37,891
CHICO	\$ -	\$ 1,829,147	\$ 1,829,147
GRIDLEY	\$ 87,418	\$ 137,402	\$ 224,820
OROVILLE	\$ -	\$ 359,380	\$ 359,380
PARADISE	\$ -	\$ 526,314	\$ 526,314
<b>TOTAL</b>	<b>\$ 2,330,517</b>	<b>\$ 9,233,151</b>	<b>\$ 11,563,668</b>

Source: Population - Department of Finance Report E-1 for Jan 1, 2018

BUTTE COUNTY ASSOCIATION  
OF GOVERNMENTS



BOARD OF DIRECTORS MEETING  
ITEM #10



## BCAG BOARD OF DIRECTORS

## Item #10 Information

March 28, 2019

### **2019 CALIFORNIA TRANSPORTATION COMMISSION (CTC) TOWN HALL MEETING HOSTED BY BCAG FOR THE NORTH STATE SUPER REGION**

**PREPARED BY:** Ivan Garcia, Transportation Programming Specialist

**ISSUE:** BCAG has been selected by the California Transportation Commission (CTC) to host the spring 2019 Town Hall meeting in Chico.

**DISCUSSION:** The purpose of the Town Hall is to showcase the region in a less formal environment and highlight projects or concerns the region is facing. Two years ago, BCAG hosted a Town Hall in Chico for Butte County only. The “North State Super Region” (NSSR) is composed of California’s northern 16 counties from Butte County to the Oregon border.

The CTC is responsible for programming and allocating funds for the construction of highway, passenger rail, transit and active transportation improvements throughout California. The Commission also advises and assists the Secretary of the California State Transportation Agency and the Legislature in formulating and evaluating state policies and plans for California’s transportation programs. The Commission is also an active participant in the initiation and development of State and Federal legislation that seeks to secure financial stability for the State’s transportation needs.

Regular CTC meetings are held in large cities whereas Town Hall meetings are held in smaller communities. Two Town Hall meetings are held each year, typically one in northern California and one in southern California. Due to the remoteness of the smaller counties, CTC staff reached out to BCAG to host a NSSR to highlight northern California. The CTC - NSSR Town Hall is scheduled for:

CTC – NSSR Town Hall  
Wednesday, April 10, 2019  
BCAG Board Chambers  
326 Huss Drive, Suite 100  
Chico CA 95928  
Estimated time: 9 a.m. – 2:30 p.m.

Reception: 3:30 p.m. – 7 p.m.  
Chico Event Center  
197 E 2nd St, Chico, CA 95928

**BCAG Board of Directors – Item #10**

**March 28, 2019**

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Staff has attached a final draft agenda for planning purposes. The BCAG Board is invited to attend.

**STAFF RECOMMENDATION:** This item is presented for information only.

Key Staff: Jon Clark, Executive Director  
Ivan Garcia, Transportation Programming Specialist

**FINAL DRAFT AGENDA**

**WEDNESDAY, April 10<sup>th</sup> 9:00 a.m.**

**BCAG Board Chambers**

**9:00 a.m.** Welcome to the Region – (Bill Connelly, Chair, BCAG) \*\*\* Invited\*\*\*

- North State Super Region – (Ivan Garcia)
- Mechoopda Indian Tribe of the Chico Rancheria (Sandra Knight & Trin Campos)
- Modoc County Transportation Commission (Debbie Pedersen)
- Lassen County Transportation Commission (Matt Boyer)
- Shasta Regional Transportation Agency (Dan Little)

**Lunch Break** - At BCAG, Onsite Tour of Butte Regional Transit Facility - If interested

**1 p.m.**

- City of Chico, Town of Paradise & Butte County (Brendan Ottoboni, Marc Mattox and Dennis Schmidt)
- BCAG & Caltrans District 03 (Jon Clark & Amarjeet Benipal)

**2:30 p.m. – 3:30 p.m.** After Last Presentation - Bus Tour through Paradise for those interested  
(1 Hour total time)

**3:30 p.m. to 7 p.m.** – Reception (following tour of Paradise)

Chico Event Center  
197 E 2nd St, Chico, CA 95928

BUTTE COUNTY ASSOCIATION  
OF GOVERNMENTS



BOARD OF DIRECTORS MEETING  
ITEM #11





## BCAG BOARD OF DIRECTORS

## Item #11 Information

March 28, 2019

### **BUTTE REGIONAL CONSERVATION PLAN (BRCP) UPDATE**

**PREPARED BY:** Chris Devine, Planning Manager

**ISSUE:** BCAG is facilitating the development of the Butte Regional Conservation Plan (BRCP) on behalf of the Cities of Biggs, Chico, Gridley, and Oroville, the County of Butte, Caltrans District 3, Western Canal Water District, Richvale Irrigation District, Biggs West Gridley Water District, and Butte Water District (BRCP Permit Applicants).

**DISCUSSION:** BCAG staff continues to work towards completing the final BRCP documents via coordination with the state and federal wildlife agencies, BRCP Permit Applicants, and key stakeholder groups.

Several meetings were held in February and March with the state and federal wildlife agencies to continue reviewing key changes to the BRCP and EIS/EIR. The only remaining BRCP chapters still being reviewed are Chapters 6 (Conditions on Covered Activities) and 8 (Plan Implementation), with all other chapter reviews being completed. A key meeting was held in early March with USFWS Regional Director Paul Souza and staff to ensure that the BRCP continues to remain on track. Director Souza indicated his office's continued support of the BRCP.

Coordination continued with BRCP Permit Applicant staff, with meetings held in January followed by review of revised BRCP chapters in February and March. Several key changes to the BRCP were made in response to these comments, including implementing a temporary impact fee, and adding better flexibility to certain Avoidance and Minimization Measures.

Several meetings were also held with key stakeholder groups including the Chico Building Association, Butte County Farm Bureau, and environmental groups to review key changes to the BRCP and solicit further input. Additional meetings with these groups are planned prior to submittal of the final documents for approvals.

Additionally, a meeting was held in early March with Congressman LaMalfa and his staff to discuss the overall benefits of the BRCP and further discuss concerns from key stakeholder groups such as the Butte County Farm Bureau and Chico Building Association. As discussed, meetings with these groups are continuing to help resolve any remaining concerns.

**BCAG Board of Directors – Item #11**

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BRCP Schedule

In February, a 30-day blanket extension was granted to all projects that were previously subject to the April 27, 2019 NEPA deadline (The Board may recall that due to Secretarial Order 3355 issued by the U.S. Department of the Interior on April 27, 2018, the BRCP and EIS/EIR needed to be completed and the final Record of Decision issued no later than April 27, 2019 to be in compliance with the Secretarial Order).

With this, May 27, 2019 is now the new NEPA deadline, and BCAG staff is working diligently with the wildlife agencies and BRCP Permit Applicants meet the deadline. The BRCP and EIS/EIR will need to be submitted to USFWS for Federal Register notification in April to meet this deadline, which still remains a possibility. It is also possible that a time extension would need to be received, and discussions with USFWS are well underway to utilize this option if needed.

Also, it is important to note that changes to the BRCP can still be made after the NEPA deadline, provided they do not significantly alter the outcome of the plan.

BCAG staff will continue to keep the Board informed as the program moves forward.

**STAFF RECOMMENDATION:** This item is presented for information only.

Key Staff: Chris Devine, Planning Manager  
Jon Clark, Executive Director